

Bylaws of the Greene County Republican Committee

Adopted January 16, 2012

Amended June 18, 2018

ARTICLE 1 – NAME

The name of this organization shall be "Greene County Republican Committee", hereinafter referred to as "County Committee" or "GCRC."

ARTICLE 2 – OBJECTIVES

The purpose of the Greene County Republican Committee is to promote and promulgate the principles of the Republican Party of Virginia as expressed in the Republican Creed, and to encourage and support qualified candidates to run for public office.

ARTICLE 3 – ORGANIZATION

No action of the County Committee nor these bylaws shall conflict with the State Party Plan, as amended from time to time, and to the extent there shall be a conflict, the provisions of the State Party shall prevail and the "Plan of Organization of the Republican Party of Virginia" is incorporated as if fully set forth in these bylaws. In the event any bylaws conflict with the State Party Plan, those provisions shall be null and void and the State Plan will control.

ARTICLE 4 – MEMBERSHIP

Section A: Resident Membership

All Greene County legally qualified voters regardless of race, religion, color, national origin or sex, under the laws of the Commonwealth of Virginia and who are in accord with the principles of the Republican Party, and who express in writing or in open meeting, if requested, their intent to support all of the Republican nominees for public office, while they are members, are

eligible for Resident Membership on the County Committee. The County Committee shall require each potential resident member to submit a membership application form to the Recording Secretary along with an annual dues payment. Resident members of the County Committee shall be elected at the county mass meeting, party canvass, convention or primary called for the purpose of electing delegates to the biennial district convention in the Fifth Congressional District of Virginia and shall hold office for two years from the time of their election or unless sooner removed.

Section B: Affiliate Membership

Non-residents of Greene County who are in accord with the principles of the Republican Party, and who express, in writing or in open meeting, if required, their intent to support all of the Republican nominees for public office, are eligible for Affiliate Membership on the County Committee. The County Committee shall require each potential Affiliate Member to submit a membership application form to the Secretary along with an annual dues payment. The County Committee must approve each Affiliate Membership by a majority vote. Because this Membership applies to non-residents, an Affiliate Member shall not have any voting authority, nor serve as any Officer, nor Chair any Committee.

Section C: Dues

Each member of the County Committee shall be required to pay reasonable annual dues, the amount of which shall be determined by a majority vote of those members who are present and voting at a duly called meeting, with the condition that dues remain constant each calendar year.

1. Dues are due on March 1, and dues are not to be prorated for a partial year membership. RPV requirements to reestablish the committee at the biennial Mass Meeting, Party Canvass or Convention, shall not constitute a requirement for any person to submit more than one dues payment to the GCRC per calendar year.
2. Dues should be forwarded to the Secretary.
3. Dues for Affiliate Members should be 50% of Resident Member dues and subject to the same restrictions.

Section D: Meeting Attendance

Members are encouraged to attend all duly called meetings. Any Resident Member shall automatically lose his or her status as voting members of the County Committee if they fail to attend either in person or by proxy three (3) consecutive duly called meetings or fail to pay dues as required by these

bylaws. Any person having lost his status as a voting member as described in this section, may appeal to the Committee for reinstatement and such appeal may be granted by a majority vote.

Section E: Election

1. County Chairman

The County Chairman shall be elected at the County Committee mass meeting, party canvass, convention or primary called for the purpose of electing delegates to the biennial district convention in the Fifth Congressional district of Virginia and shall hold office for two years from his/her time of election, until a successor is selected, or unless sooner removed. Election will be determined by a majority vote of those present and determined qualified to vote by a credentials committee.

2. Other Officers

Other officers shall be elected from the County Committee membership at the first duly called County Committee meeting after the election of the County Chairman and members of the County Committee.

Section F: Removal

1. Automatic removal

A member of the Committee is deemed to have resigned his Committee position if he (a) makes a reportable contribution to and/or (b) allows his name to be publicly used by and/or (c) makes a written or other public statement in support of a candidate in opposition to a Republican nominee in a General or Special Election. Such member may be re-instated by a majority vote of the other members of the Committee.

2. Removal for Cause

The chairman, any other officer or member of the County Committee may be removed from office for cause by a two-thirds vote of the membership of the County Committee; provided, however, that such person shall be given thirty days notice in writing that such removal will be sought and the grounds upon which such action is based. The notice must be signed by not less than one-third of the membership of the County Committee. Such person shall be given reasonable opportunity to appear and respond to the allegations.

Section G: Appeal

Any person removed from the County Committee for Cause (Section F, item 2, above) may appeal to the Committee for reinstatement and such appeal may be granted by a majority vote.

Section H: Vacancies

1. In the event of the death, resignation, removal, or inability to act of the County Chairman, the First Vice Chairman shall call an Executive Committee meeting within ten days. The First Vice Chairman shall then call a special meeting of the County Committee to be held within thirty days for the purpose of electing a new county chairman to fill the unexpired term.
2. Members may be elected to fill any vacancy at a duly called meeting of the County Committee provided that notice of such existing vacancy shall be given with the call of the meeting.

ARTICLE 5 – MEETINGS

Section A: General

The Chairman shall convene the County Committee when required, but in no event less than once during each calendar quarter, with no more than four (4) months between each meeting, and shall preside at the meetings of the Committee. He shall be responsible for sending written notice of the call for a Committee meeting to all members of the Committee, which shall include the agenda for the meeting.

Section B: Notice

Meetings of the County Committee shall be held upon seven days written notice.

Section C: Proxy

A member of the County Committee may be represented at any County Committee meeting by a proxy, subject to the following conditions:

1. Any person who acts as a proxy for another must meet the qualifications for resident membership in the County Committee as stated in Article 4.
2. All proxies shall be in writing, signed by the maker, substantially in the following form:

I, _____ of Greene County do hereby appoint _____ to vote as my proxy at a meeting of the Greene County Republican Committee to be held on _____, 20__, or at any adjourned meeting thereof, with all the power I should possess if personally present, hereby revoking all previous proxies.

Signed _____ Date _____
Witnessed _____ Date _____

3. Any proxy may be withdrawn by the committee member at any time prior to its exercise.

Section D: Quorum

A minimum of twenty five (25) percent of the voting members of the County Committee shall constitute a quorum for the transaction of business.

Section E: Voting by Ballot

At any election when there is more than one candidate for County Committee office, the vote shall be taken by paper ballot accomplished by roll call of the membership of the County Committee, with each member coming forward to cast the paper ballot when his name is called. Acclamation may be made when there is a single candidate.

ARTICLE 6 – DUTIES OF OFFICERS

Section A: Chairman

The County Chairman shall:

1. Be responsible for the general execution and implementation of the programs and policies of the County Committee, commensurate with achieving the goals of the Republican Party Plan of Virginia.
2. Call mass meetings, conventions or party canvasses in accordance with the Republican Party Plan of Virginia and preside over same until a temporary organization is elected.
3. Represent the County Committee on the appropriate Republican Congressional and Legislative District Committee. (During any period when the county is in more than one Congressional District, the GCRC Chairman shall serve on the Congressional District Committee of his residence and will

appoint a GCRC Committee member who resides in the other district to serve on its Congressional District Committee)

4. Convene the County Committee as stated in Article 5, Section A and more frequently when the needs of the County Committee so demand.

Section B: First Vice Chairman

The First Vice Chairman Shall:

1. Assist the Chairman in the execution and implementation of the programs and policies of the County Committee.
2. Serve as temporary County Chairman in the absence of the County Chairman.
3. Coordinate committees, programs and special projects as assigned by the County Chairman.
4. In the event the County Chairman's death, resignation, removal or inability to act, take action as required by Article 4, Section H.

Section C: Second Vice Chairmen

The Second Vice Chairman Shall:

1. Preside at meetings in the absence of the County Chairman and the First Vice Chairman.
2. Coordinate committees, programs and special projects as assigned by the County Chairman.

Section D: Secretaries

The Secretary duties are divided among the Recording Secretary and the Assistant Secretary for Correspondence. In the event the Assistant Secretary for Correspondence Office is unfilled, the Recording Secretary shall perform his duties.

Recording Secretary

1. Record and retain the minutes of all meetings of the County Committee. Submit the meeting minutes to the Committee for approval.

2. Maintain an accurate list of the membership of the County Committee, with the assistance of other officers and the Membership Committee.
3. Keep an accurate list of attendance of all GCRC meetings.
4. Notify Committee members in writing as outlined in Article 4 Sections C & D when they have failed to comply with dues payment or attendance requirements.
5. Deliver all official records in their custody to their successor within ten days of the expiration or ending their term of office.

Assistant Secretary for Correspondence

1. Responsible for such outgoing correspondence and mailings as may be directed by the County Chairman, the Executive Committee or as required for any duly authorized meeting.
2. Repository for all incoming and outgoing correspondence.
3. Deliver all official records in their custody to their successor within ten days of the expiration or ending of their term of office.

Section E: Treasurer

1. The Treasurer shall be responsible for the safekeeping and disbursement of all County Committee funds. The Treasurer shall be authorized to distribute funds under the following conditions:
 - a. In accordance with an annual budget approved by the County Committee at a regularly called meeting, provided adequate funds are on hand to meet any priority obligations as established by such budget;
 - b. By authority of the Executive Committee at a duly called meeting, provided adequate funds to meet other obligations are clearly identified;
 - c. Upon the authority of the Chairman or the two Vice Chairmen, the Treasurer shall also have the authority to make expenditures up to \$100.00, provided adequate funds to meet other obligations are clearly identified.
2. The Treasurer shall present at each County Committee meeting a detailed report covering the period since the preceding meeting; the Treasurer shall

present an annual report to the County Committee within 60 days of the end of the year.

3. The Treasurer shall keep proper records, which are open to inspection by any member of the County Committee at all reasonable times, and upon reasonable notice. The Treasurer shall deliver all official records in his possession to his successor within 10 days of the expiration of this term.

ARTICLE 7 – EXECUTIVE COMMITTEE

Section A: Membership

The executive committee shall consist of the following members:

1. County Chairman
2. First Vice Chair
3. Second Vice Chair
4. Treasurer
5. Recording Secretary

Section B: Duties

The Executive Committee shall act for and have general power to administer the affairs of the Committee between meetings of the Committee; provided, that all of its actions shall be in conformity with the policies, programs, and instructions of the Committee. Any actions taken by the Executive Committee shall be ratified by the GCRC at the following business meeting.

Section C: Quorum

A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business.

Section D: Meetings

Meetings of the Executive Committee will be held upon the prior call of the County Chairman or of two voting members of the Executive Committee.

ARTICLE 8 – ADDITIONAL COMMITTEES

Section A: Standing Committees

There may be the following Standing Committees, the members of which shall be appointed by the County Chairman, with the approval of the majority of the County Committee, unless otherwise provided:

1. Finance Committee
2. Membership Committee

Section B: Standing Committee Organization and Duties

1. Finance Committee
 - a. Membership in the Finance Committee shall include the Finance Committee Chairman, the First Vice Chairman or the Second Vice Chairman, as appointed by the Chairman, the Treasurer and others appointed by the Committee Chairman with the advice of the GCRC.
 - b. The Finance Committee shall be charged with responsibility for the overall planning and supervision of the financial affairs of the County Committee. In this regard, the Finance Committee may conduct a periodic review of the cash flow needs of the Committee.
 - c. The Finance Committee shall prepare an annual budget covering a calendar year starting on January 1 and ending on December 31.
 - d. The Finance Committee shall, within 60 days of the end of the year, review the transactions of the committee and report their findings to the committee.
2. Membership Committee
 - a. Membership in the Membership Committee shall be assigned by the Executive Committee, with input from the GCRC.
 - b. The Membership Committee is charged with expanding the membership of the GCRC.
 - c. The membership Committee will assist the Recording Secretary in the maintenance of an accurate membership list of the GCRC.

Section C: Ad Hoc Committees

There may be additional Ad Hoc committees as are deemed advisable by the County Chairman or the Executive Committee, with input from the GCRC. The County Chairman shall be an ex-officio member of all such committees.

ARTICLE 9 – CONSTRUCTION

The use of nouns and pronouns within these bylaws shall be construed to denote either gender.

ARTICLE 10 – PARLIAMENTARY AUTHORITY

The State Republican Party Plan, the County Committee bylaws, and Robert's Rules of Order, revised shall govern all proceedings of all committees and conventions, mass meetings or party canvasses conducted by the County Committee.

ARTICLE 11 – AMENDMENTS

These bylaws may be amended by a two-thirds vote of those County Committee members who are present and voting at a duly called meeting, provided a copy of such proposed amendment shall be mailed to the membership along with the official notice of such meeting.

ADOPTED: As presented from the Greene County Republican Committee and to be amended as determined and approved by the Greene County Republican Committee.

Adopted January 16, 2012.

Amended June 18, 2018.